

OUR SAVIOR'S LUTHERAN CHURCH

AUSTIN, MN

We are a Community, Centered in Christ, Committed to Equipping

God's People for Life and Service in God's World.

Open Position: Director of Missions and Hospitality

Reports to: Lead Pastor

General Description:

This position serves as a leading advocate for missions and facilitates the mission work of the congregation. This role invites and seeks all persons into intergenerational service and hospitality opportunities. Servant leadership of key congregational leadership teams, the Missions and Outreach Team and the Fellowship and Support Team are part of this role. This is a half-time, 20 hour a week, hourly position.

Qualifications and Experience:

- **Commitment to a spirit of hospitality and inclusion**
- **Ability to plan, organize, and administer efficiently**
- **Effective communication and interpersonal skills with all ages**
- **Have a genuine enthusiasm for mission work and vitalized relationships in helping people to grow in their ministry skills and awareness.**

Willingness Factors:

Because we know that God qualifies those called to ministry, we are looking for a leader who demonstrates the following ministry willingness factors:

- **Willingness to take risks, to pilot, and to experiment and be flexible**
- **Willing to be a team player, to network, support, affirm, and encourage others and to ask for help**
- **Willing to delegate and equip**
- **Willing to relate to people of all ages**
- **Willing to share your own faith experiences**
- **Willing to seek power of the Spirit rather than to control the process**
- **Willing to give God and others credit**

Responsibilities:

1. **Function as a member of the Staff Team, maintaining good working relationships through effective communication.**

2. **Serve as the primary staff person working with the Fellowship and Support Team and Missions and Outreach Team to set goals and strategies to grow those ministries.**
3. **Connect with new members to encourage their interest and involvement in missions and hospitality opportunities.**
4. **Responsible for setting up mission trips/events locally, regionally, nationally, and internationally.**
5. **Coordinate intergenerational fellowship and service opportunities with existing ministries.**
6. **Create a culture of hospitality at Our Savior's through the development of relational networks and servant leaders**
7. **Oversee, organize, and supervise our Sunday Fellowship, Meal Programs, and kitchen ministries.**
8. **Oversee the bi-annual Time and Talent Pledge Drive, including design, implementation, and follow-up.**
9. **Oversee Holy Communion Teams in conjunction with Confirmation and Sacristy Teams**
10. **Work with the Fellowship and Support Team and Missions and Outreach Team to prepare and monitor their budgets.**
11. **Communicate effectively through Lifelines, email, mailings, phone, or other social media.**
12. **Oversee the display of current and relevant mission information on the kiosk/bulletin board.**
13. **Other duties as directed by the Lead Pastor**

Please send your Cover Letter and Resume to Pastor Chad Johnson at cjohnson@oursaviorsaustin.org.